



## Navarre Youth Sports Association

8840 High School Blvd.  
Navarre, FL 32566  
850-939-5202

### A26-01 NYSA BOD Meeting Agenda

November 5<sup>th</sup>, 2025

- I. Call to Order -
- II. Attendance:
  - a. Board Member: (roll call for transcript)
  - b. Commissioners:
  - c. Members:
- V26-01 III. Minute approval –
  - a. XX-XX October 1<sup>st</sup>, 2025 – Attachment 1
  - b. M26-01 October 16<sup>th</sup> 2025 – Attachment 2
  - c. M26-02 October 22<sup>nd</sup> 2025 – Attachment 3
- IV. Treasurer's Report –
- V. Commissioner Updates/Reports
  - a. Baseball
  - b. T-Ball
  - c. Softball
  - d. Tackle Football
  - e. Rec/NUFC Soccer
  - f. Lacrosse
  - g. Cheer
  - h. Basketball
  - i. Flag Football
- VI. New Business
  - A. County Workorders
    - a. Work Order for the following Lights
      - i. Soccer Complex – Right side of field 2 does not always come on
      - ii. Main Complex
        - 1. Security lights for Baseballs parking lot does not come on
        - 2. Left side of batting cages does not come on
        - 3. Outdoor basketball court light does not come on
      - iii. Holley Ball Field
        - 1. Right side of field Light pole starts on fire when you turn on the lights.
        - 2. Support pole badly damaged
    - b. Gymnasium Door handle broken
    - c. Sidewalk by field 5 uneven causing a tripping hazard (fixed)
    - d. Gymnasium office and conference room flooded – county continues to clean up. I have asked to replace the carpet and look to regrade the front.
    - e. Soccer Complex girls' bathroom has a leaky faucet and boys' bathroom has two urinals that continue to run.
  - B. Rye Grass – All Pro
    - a. All pro will be installing rye grass at the soccer complex on Nov 13<sup>th</sup>
      - i. Nov 13<sup>th</sup>, Fields 1, 2, 3, 5 are seeded and closed from Nov 13 - Dec 4<sup>th</sup>.

ii. Dec 8th, Field 4 seeded and closed from Dec 8 - 29th

- b. We will have to utilize a few practice areas at NYSA Main (Baseball, Softball, and Common areas) and the Holley Field. HS Lacrosse said they will use the Holley field for practice.
- c. Field Space requested at NYSA Main includes Fields 11, 10, 9, 8, 7, 6, 5, 4, and the common area between Fields 2 and 4. The requested field space exceeds their needs. I plan to rotate field use to reduce additional wear on our fields. Our Baseball and Softball seasons will be completed by the requested dates, and fields will be available for use. Practice times are typically from 3:30 to 5:30.
- d. The potential practice dates are Nov 17, 18, 19, 20, and Dec 1, 2, 3.
- e. NAV HS Boys have home games Nov 20-21 and Dec 1. The fields will be opened up just in time for the JV Tournament.
- f. NAV HS Girls have home games on Nov 21-22, according to the schedule I was given.
- g. NAV HS Soccer will play games on Field 4 at the Soccer Complex. The NYSA Football field may be available for games, depending on its condition and its last series of games on Nov 15<sup>th</sup>. But as of now the football fields is not required

V26-02

C. NYSA Business Rules (Secretary) – Attachment 4

- a. Outline of timeline
- b. **Motion to approve** rules and approval of voice recording for transcription

V26-03

D. Tournament Baseball Schedule (Lollar) – Attachment Pending

- a. **Motion to Approve** Tournament Schedule

V26-04

E. Travel Baseball (Lollar) – Attachment 5

- a. **Motion to Approve** travel Baseball

V26-05

F. Water delineation study – Attachment 6

- a. Need to discuss possible use cases for land and build a map to present to the county.
- b. **Motion to Establish** a committee to discuss use cases

V26-06

G. NYSA Board Shirts

- a. Soliciting 3 quotes for Board-purchased shirts. Name+Board position, Name+Executive Board position
- b. **Motion to approve** negotiation with vendors and present list or outright approval if quote is less than \$XXX

H. Road Map

- a. Asking board members and Commissioners to review list and add anything NYSA or their sports program needs

V26-07

I. Bylaws Committee

- a. Establish committee to review bylaws
  - i. **Motion to build** the committee and nominate a chair

V26-08

J. Ethics Committee

- a. Looking to fill ethics committee positions and identify a chair for the committee.
  - i. **Motion to build** the committee and nominate a chair

K. NYSA Fundraising

- a. Monster Dash results
  - i. Raised \$1300
  - ii. 16 Trunks participated; there was a split of businesses and NYSA families setting up trunks.
  - iii. Great showing of trick or treater participants.
- b. Next run is Nov

VII. Reminders – Elks Lodge

1. Gym reservation for Nov 8<sup>th</sup> for their charity fundraiser event.

VIII. Member Concerns

IX. Open Discussion

V26-09 X. Adjournment

a. Motion to Adjourn



## Navarre Youth Sports Association

8840 High School Blvd.  
Navarre, FL 32566  
850-939-5202

### NYSA BOD Meeting Minutes

October 1<sup>st</sup>, 2025

- I. Call to Order - 602
- II. Attendance:
  - a. Board Member: Alan Christopher, Michael Kennedy, Jason Byers, Rachel Russell, Chandin Whitten, Lael Foshee,
  - b. Commissioners: Becky Fleury, Jason Byers, Michael Tucker, Otis Simmons,
  - c. Members:
- III. Minute approval – September 17th 2025 – Attachment 1
- IV. Treasurer's Report –
- V. Commissioner Updates/Reports
  - a. Baseball
  - b. T-Ball - T-Ball report was presented: The season is well underway. The fundraiser has resulted in 98 signs. A draft report for the spring season is ready, and ChatGPT was used to create practice and game schedules efficiently.
  - c. Softball
  - d. Tackle Football: Tackle Football report was presented by Jason Byers: The league is at its bye week. Some issues with parents and coaches have been addressed. The new league is going well, without the problems of the previous one. Teams from the old league are asking to return but will be evaluated on a case-by-case basis for next year. The scoreboard on the visitor center field has failed and needs to be replaced. The raffle baskets were a success. The football commissioner will always hold a board position in the new league. A league meeting is scheduled for Sunday at 4 p.m. to review the season's progress.
  - e. Rec/NUFC Soccer report was presented by Becky : Registration for the spring season (starting March 29th) opens on November 1st. Registration for a small mini-season in April will begin in March. The leagues referee certifier is now affiliated with Florida State Referee, providing access to more resources for events like tournaments.
  - f. Lacrosse
  - g. Cheer - Cheer report was presented by Taylor : A proposal to do raffle baskets for the end-of-year parties in November is pending approval. The first competition is a showcase on October 26th in Crestview. The program is waiting on rental agreements for practice and competition spaces.
  - h. Basketball - Basketball report was presented by [Otis Simmons] : Tryouts are this weekend, with make-ups next Friday. An extra 19 players from the waitlist will be added. To manage team sizes, co-ed teams will be split, and some players will be moved to girls; teams. Due to low numbers in the girls; division, there will be collaboration with Gulf Breeze Sports Association to combine teams and host tournaments. The upcoming draft will not allow freezes and will be a straight pick system to ensure teams are balanced.
  - i. Flag Football - Flag Football report was presented by [Michael Kennedy]: Registration opened today, October 1st, and will continue until November 30th. There are five divisions: 6U, 8U, 10U, 12U, and 14U. Practice schedules are being coordinated to avoid conflicts with basketball and soccer. New banners with QR codes for registration and signs for sponsors have been ordered at a discount through a flag football-affiliated website.
- VI. New Business
  - a. County Workorders

1. Soccer's Irrigation pump Keeps tripping. (County replaced C/B)
2. Baseball's Irrigation Timer errors out daily (County replaced Timer)
3. Requested to have Lax/Soccer Complex Concession Serviced
4. Requested County to look at lights at soccer complex due to an issue where half of the lights, either on the west side or the east side, start to turn on and then either quit or fail to come on at all.
5. Requested Power restored at the Holley Field Shed
6. Requested all of our dumpster be replaced with lids we can secure and have gates installed

b. Ice Makers

1. Ice maker in Lax/Soccer Concessions inop and not under any maintenance contract. Baseball has no ice machine but has the water and drain line. Gymnasium, will have to look at what they have,
2. Discussion
  1. Lax/Soccer \$5529.44
  2. Baseball: \$5193.85
  3. Basketball: \$5193.85
3. Alan mentioned the ice machine at LAX/Soccer could be an easy fix. We will schedule the company that manages football's ice machine to look at this one

c. Scoreboards

1. Football
  1. Score board display is inop. Only left side lights up
  2. Troubleshooting: Need to spray CAM Connectors with silicone to clean and ensure there is a good connection.
  3. Replacement cost 12,759.00. 2-to-3-week delivery/install
  4. Next home football game is 1 November
2. Discussion: Everyone agreed that football needs a new scoreboard.

d. Cleaners

1. Gymnasium
  1. Inquired about repolishing the gym floor
  2. Price \$2100
  3. Discussion: CCC offered to come and strip and polish the gym floor
2. Complex Cleaning days
  1. Cleaners are cleaning on Saturdays as well due to the increase of use throughout the week and weekend.

e. NYSA Board Elections

1. 14-15 October. 5-7
2. Election Committee: Michael Kennedy, Alan Christopher, Rachel Russell, Chrissy Flanigan, Lael Foshee

f. NYSA Annual Board Meeting

1. Requirements
2. Discussion – Annual financials required

VII. Reminders – Elks Lodge

1. Gym reservation for Nov 8<sup>th</sup> for their charity fundraiser event.

VIII. Member Concerns

IX. Open Discussion

X. Adjournment 702 – Motion made by Michael Kennedy, 1<sup>st</sup> Jason Byers 2<sup>nd</sup> Alan Christopher.



## Navarre Youth Sports Association

8840 High School Blvd.  
Navarre, FL 32566  
850-939-5202

### NYSA BOD Meeting Minutes

September 17 2025

- I. Call to Order - 603
- II. Attendance: Michael Kennedy, Alan Christopher, Chrissy Flanigan, Rachel Russel, Chandin Whitten  
  
Commissioners: Becky Fleury, Michael Tucker,
- III. Minute approval – September 3<sup>rd</sup> 2025 – Attachment 1 Motion to approve: 1<sup>st</sup> Alan, second Rachel, All Approved
- IV. Treasurer's Report – See Below
- V. New Business
  - a. County Maintenance tickets
    - 1. Irrigation Pump keeps tripping circuit for east pump
    - 2. Request to service A/C's throughout NYSA
  - b. Installed donated Ring Cameras at Soccer Complex, and NYSA Main Complex
  - c. Met with County Park Program Manager, Jeff Schmitt and walked through all three parks
  - d. Met with Uniti Fiber and Ripple to discuss counties initiative to install County Internet at NYSA Main and NYSA Soccer. Ripple is providing additional estimate for security cameras.
  - e. Meeting with Marriott and Hamilton Inn to discuss block room for future tournaments on Friday.
- VI. Annual Budget
  - a. Profit and Loss by Class FY24 and FY25
  - b. Centennial Money Market Account - \$104,288.63
  - c. Centennial Operational Account - \$59,589.91
  - d. Raymond James Account - \$117,890.97
  - e. Synovus - \$114,525.45
- VII. Reminders – Elks Lodge
  - 1. Gym reservation for Nov 8<sup>th</sup> for their charity fundraiser event.
- VIII. Member Concerns
- IX. Open Discussion
- X. Adjournment

**GULF ICE SYSTEMS, INC.**7790 SEARS BLVD  
PENSACOLA, FL 32514  
(850) 474-1784**QUOTE****Remit to: P.O. Box 11008 Pensacola, FL 32524**

|        |            |
|--------|------------|
| Number | 043546     |
| Date   | 09/30/2025 |
| Page   | 1          |

**Ship-to:** 32566  
NAVARRE YOUTH SPORTS ASSOC  
8840 HIGH SCHOOL ROAD  
NAVARRE FL 32566**Bill-to:** NAVARREYOU  
NAVARRE YOUTH SPORTS ASSOC  
PO BOX 5518  
(8840 HIGH SCHOOL BLVD)  
NAVARRE, FL 32566

| Reference #   | Slsp                        | Terms       | Whse                  | Freight             | Ship Via |
|---------------|-----------------------------|-------------|-----------------------|---------------------|----------|
| ICE MAKERS    | DH                          | NET 30 DAYS | 01                    | PREPAID             | SERVICE  |
| Quoted By: DH | Quoted To: MAJESTIC WHEELER |             | Effective: 09/30/2025 | Expires: 11/30/2025 |          |

| Item                | Description                   | Ordered | UM | Price    | UM | Extension |
|---------------------|-------------------------------|---------|----|----------|----|-----------|
| CIM0430FA           | IOM 435-310# 30" CUBER, F / A | 1.000   | EA | 3620.080 | EA | 3620.08   |
| B-40-S              | IOM 365# ICE STORAGE BIN S/S  | 1.000   | EA | 1143.300 | EA | 1143.30   |
| 9324-01             | 30" WIDE                      |         |    |          |    |           |
| 9324-01             | (CON) EVERPURE WATER FILTER   | 1.000   | EA | 247.617  | EA | 247.62    |
|                     | SYSTEM i2000 SINGLE           |         |    |          |    |           |
| 2W688               | POWER CORD (9FT.12/3), BLACK  | 1.000   | EA | 27.000   | EA | 27.00     |
| W1563               | 3/8 ROMEX CONNECTOR           | 1.000   | EA | 1.444    | EA | 1.44      |
| INSTALLATIONGULFICE | INSTALLATION-GULF ICE SYSTEMS | 1.000   | EA | 490.000  | EA | 490.00    |
| CIM0330FA           | IOM 313-224# 30" CUBER, F / A | 2.000   | EA | 3284.490 | EA | 6568.98   |
| B-40-S              | IOM 365# ICE STORAGE BIN S/S  | 2.000   | EA | 1143.300 | EA | 2286.60   |
| 9324-01             | 30" WIDE                      |         |    |          |    |           |
| 9324-01             | (CON) EVERPURE WATER FILTER   | 2.000   | EA | 247.617  | EA | 495.23    |
|                     | SYSTEM i2000 SINGLE           |         |    |          |    |           |
| 2W688               | POWER CORD (9FT.12/3), BLACK  | 2.000   | EA | 27.000   | EA | 54.00     |
| W1563               | 3/8 ROMEX CONNECTOR           | 2.000   | EA | 1.444    | EA | 2.89      |
| INSTALLATIONGULFICE | INSTALLATION-GULF ICE SYSTEMS | 2.000   | EA | 490.000  | EA | 980.00    |

QUOTE

| Merchandise | Misc | Tax | Freight | Total    |
|-------------|------|-----|---------|----------|
| 15917.14    | .00  | .00 | .00     | 15917.14 |

PROCESSING FEE WAIVED ON OPEN ACCOUNTS

Customer Copy

... Last Page

**QUOTATION**

Quote Date: June 23, 2025

Quote Number: 0084775

Rev. 6/23/2025 15.6764

Page 1 of 2

## Quote Prepared For:

Navarre Youth Sports Association  
8840 High School Blvd  
Navarre, FL 32566

## Contact Information and Notes:

Navarre Youth Sports Association  
8840 High School Blvd  
Navarre, FL 32566

| Customer ID |                    | Payment Terms                |  | Good Through |  | Sales Rep     |           |
|-------------|--------------------|------------------------------|--|--------------|--|---------------|-----------|
| FLNAVARRE1  |                    |                              |  | 9/21/2025    |  | Kelly Lombard |           |
| Qty.        | Item ID            | Description                  |  |              |  | Unit Price    | Amount    |
| 1           | 319-40-3340        | LX3340, FOOTBALL, 18FT X 8FT |  |              |  | 12,440.00     | 12,440.00 |
|             | Digit Color        | RED DIGITS                   |  |              |  |               |           |
|             | Face Color         | MATTE BLACK                  |  |              |  |               |           |
|             | Caption Color      | WHITE CAPTIONS               |  |              |  |               |           |
|             | Stripe Color       | WHITE STRIPING               |  |              |  |               |           |
|             | Console Type       | Guest on Left, Home on Right |  |              |  |               |           |
|             | Communication Type | Scorelink Embedded Wireless  |  |              |  |               |           |
|             | Team Name Type     | STANDARD GUEST AND HOME CAPS |  |              |  |               |           |
| 1           | 332-40-4000        | SL-400 WIRELESS SYSTEM       |  |              |  | 900.00        | 900.00    |
|             | Wireless Type      | SL-400 EMBEDDED RX           |  | EMBEDDED TX  |  |               |           |
| 1           | 332-39-0305        | REMOTE, CLK PLUNGER, RJ-45   |  |              |  | 40.00         | 40.00     |
| 1           | 544-10-4825        | CARRYING CASE, CONSOLE       |  |              |  | 160.00        | 160.00    |

**Quote Note**Michael Kennedy  
478-733-9806  
president@nysasports.com

|                     |                  |
|---------------------|------------------|
| Net Order:          | 13,540.00        |
| Less Discount:      | 2,031.00         |
| Freight:            | 1,250.00         |
| Sales Tax:          | 0.00             |
| <b>Quote Total:</b> | <b>12,759.00</b> |

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

\_\_\_\_\_  
Signature of Authorized Purchaser\_\_\_\_\_  
Purchase Order Number\_\_\_\_\_  
Date



**QUOTATION**

Quote Date: June 23, 2025

Quote Number: 0084775

Rev. 6/23/2025 15.6764

Page 2 of 2

## Standard Terms and Conditions

### Payment Terms:

Upon acceptance of this proposal, unless another payment schedule is agreed upon in writing, the following Standard Payment Terms shall be applicable:

#### If Contract includes installation

50% Down payment  
40% Due prior to shipping  
10% Due upon completion of the installation

#### If Contract is supply only (no Installation)

50% Down payment  
50% Due prior to shipping

### Installation

Unless otherwise, specifically indicated on the attached quotation *and/or* indicated on the attached installation responsibility checklist, this proposal does **not** include the following materials and/or services:

-Stamped Engineered Drawings  
-Additional Structure Dictated by Stamped Drawings  
-Providing Conduit/Raceways  
-Electrical Disconnect or Distribution Equipment  
-Licensing or Permitting

-State & Local Taxes  
-Providing Electrical Service to Location  
-Installation of Foundations  
-Unloading or Storing of Scoreboards  
-Inside Delivery of Scoreboards

### Exclusions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, *unless otherwise stated* the proposal does **NOT** include: stamped engineered drawings or costs associated with the addition of structure or footings dictated/required by engineered drawings, auguring/digging of footings, supply, pouring or finishing of concrete, rebar cages for footing reinforcement, metal fabrication for base plates or structure, costs associated with the amendment of unsuitable soils (including but not limited to encountering water/water table, rock removal, backfilling of voids created by rock removal, sandy or silty soil, etc.), removal of excavated materials, or additional return trips due to circumstances not directly controlled by Electro-Mech Scoreboard Co. (e.g. *improper power provided, inclement weather, restricted access to the site, etc.*)

### Assumptions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, *unless otherwise stated* it will be the responsibility of the Owner/Purchaser to ensure the following criteria is met: Electro-Mech will have unobstructed access to the site/location during normal business hours (this access will include entranceways large enough to accommodate the size boom trucks, cranes, and/or lifts as required to perform the scope of work), a clear, unobstructed radius of 50 foot (minimum) around the scoreboard location for the duration of the installation, manufacturer's required power at the location prior to installation, access to power disconnect/breaker(s) for the scoreboard circuit(s), the Owner/Purchaser will be responsible for having a licensed electrician make final power termination.

### Deviance

If the scoreboard delivery or installation encounters any instance that requires deviation from the agreed upon scope of work and/or pricing, the project may be stopped or delayed until a mutually agreed upon solution is negotiated between the Owner and Electro-Mech Scoreboard Co.

### Acceptance

The undersigned declares that they have authority to enter into agreement on behalf of the Customer, and acknowledges & agrees to the above stated Terms & Conditions for the attached quotation. Further it is acknowledged that any changes to the agreed upon scope of work that affects pricing must be in writing and will be the responsibility of the Customer. Verbal agreements, changes, or discussion related to pricing or scope of work changes *will not* be valid.

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

\_\_\_\_\_  
Signature of Authorized Purchaser

\_\_\_\_\_  
Purchase Order Number

\_\_\_\_\_  
Date



## Navarre Youth Sports Association

8840 High School Blvd.

Navarre, FL 32566

850-939-5202

### NYSA BOD Meeting Minutes

October 15th, 2025

- I. Call to Order - 915
- II. Attendance:
  - a. Board Member: Michael Kennedy, Alan Christopher, Michelle Metz, Andrew Alberter, Michael Tucker, Katianna Tyler, Rachel Russell, Amanda Iarossi, Adam Lollar, Lael Foshee, Katee Downey
  - b. Commissioners:
  - c. Members:
- III. New Business
  - a. Welcomed new board members
    - 1. Andrew Alberter
    - 2. Adam Lollar
    - 3. Katee Downey
    - 4. Michael Tucker
    - 5. Amanda Iarossi
    - 6. Katianna Tyler
    - 7. Michelle Metz
  - b. We were having technical difficulties with the printer, so the attached documents were provided the next day.
- IV.
- V. Member Concerns
- VI. Open Discussion
- VII.** Adjournment 955

## Ongoing approved Projects:

### 1. Water Delineation Study: \$4300

- a. Conduct a wetland delineation- on the following parcels
  - i. <https://srcpa.gov/parcel?id=14-2S-26-0000-00147-0000>
  - ii. <https://srcpa.gov/parcel?id=16-2S-26-0000-00102-0000>
- b. Acquire and review soil maps and aerial images of the site;
- c. Visit the site and analyze plant communities, soils, and hydrology to determine the extent of the wetland area on the property;
- d. Hang survey flagging on the wetland/upland boundaries;
- e. Locate wetland flags via hand-held, sub-meter accurate GPS;
- f. Prepare a map depicting the wetland areas on the property and provide a digital copy of our report.
- g. The prepose of this study is to determine if the land is usable around our park for addition practice areas and parking.



Proposal Delineation  
- NYSA Complex (1).p

h.

### 2. Winter perennial Rye Grass - \$10,000

- a. Approved All-Pro to install Rye Grass at our Soccer Complex
- b. Scheduling installation now
  - i. Scheduling conflicts with Nav High School Boys and Girls Soccer Teams.
    1. Will have to install in two phases
    2. May need to add our football field to the rotation due to Highschool playing games. If we need to go this route NUFC has offered to cover the costs.
    3. Fields will have to be closed for 21 days after seeded to allow grass to germinate and grow.

### 3. Football Scoreboard \$13,000 to \$20,000

- a. Board approved the replacement of Footballs scoreboard. (\$13,000)
- b. Need to find out how much installation is going to be.
  - i. Currently in contact with several vendors waiting on installs estimates.



QU-87401 Navarre  
Youth Sports Assoc. I



QU-84775 Navarre  
Youth Sports Assoc L



Nevco NYSA  
scoreboard truss and

### 4. County Wi-Fi and Security Cameras installed at both parks.

- a. Currently have several ring cameras in different locations of the park. (let me know if you want to be added to the access list)
- b. Working with local vendors for solution. Next step is to submit to the county for approval.

### 5. Board approved 2 part time maintenance workers to assist Tom

- a. 20 hrs a week at \$20 an hour.

- b. Need to start advertising again and move forward with the higher.
- 6. Board Approve New Paint Robot (\$12,700)
  - a. Currently Lacrosse, Flag Football, Rec Soccer, and NUFC under the contract.
  - b. Robot should have shipped out this week.
- 7. Park Beautification Committee
  - a. Committee somewhat formed (3 People) Still need to appoint a Chair.
  - b. County has money set aside to purchase trees for our park.
  - c. Board also approved “Sponsor a Tree” program. Families and businesses can sponsor trees.
    - i. Sponsored tree would come with a Plaque with donors requested info “In memory of” or “Donated by” as well as the tree’s scientific name.
    - ii. Prices do not include install or the plaque.



Tree Sponsor  
prices.pdf



Park Beautification  
Committee Duties and

- 8. Fundraising Committee
  - a. Approved events
    - i. Funruns (10/25, 11/15, 12/6)
    - ii. 3<sup>rd</sup> Saturday Market days at the park
    - iii. Trolley / Restaurant event
    - iv. Adult Mardi Gras Charity Ball
  - b. Committee formed still need to appoint a Chair
  - c. Board approved a scoreboard sponsorship



Fundraiser  
Committee Duties and

- 9. Tournament Committee
  - a. Committee members have been assembled. Still need to appoint a Chair
  - b. Expectation is to host 2 tournaments for each sport. More information can be found in the Committee Handbook
  - c. Have met with county tourism department to discuss the possibility of future projects
  - d. Have met with local hotels on how they can support us by blocking off rooms and tracking bed tax for us.
  - e. Met with Tiger Points Board President about using each other’s park for over flow for larger tournaments.



Navarre\_Youth\_Sport  
s\_Association\_Tournar

## 10. Field Closure and Maintenance Policy

- a. NYSA is currently under contract with ALL-Pro (\$40,000 annually) to provide fertilizer and weed treatment to all field space as well as fire ant treatment throughout the fields and common areas.



Field Closure  
Policy.pdf



Field Maintenance  
Policy.pdf

## 11. Sport Registration and Pricing

- a. Committee formed to write a registration policy and guidance.

| Sport                     | Ages                                | Registration Dates                                                                                                                                                                                      | Season Dates                                                                                                                                                                                           | Fee Details                                                                                                                                        |
|---------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baseball / T-Ball</b>  | BB: 7 to 15 Coed<br>TB: 4 to 6 Coed | Baseball: Spring Opens Jan 11 – Closes Feb 16<br>Fall: Opens July 22 – closes Aug 19<br>T-Ball; Spring Opens Jan 6 <sup>th</sup> – Closes Feb 10 <sup>th</sup><br>Fall: Opens July 1 – Closes August 15 | Spring: Tryouts Late Feb<br>Opening Day End of March – Last Day 3 <sup>rd</sup> week in May<br>Fall: Tryouts: End of Aug<br>Opening day: Sept 3 <sup>rd</sup><br>Last day Nov 20 (before Thanksgiving) | <b>Baseball:</b> \$165 and \$65 Annual NYSA Family Membership Dues.<br>T-ball:<br>Spring: 4U - \$135. 6U - \$165.<br>Fall: 4U - \$120. 6U - \$150. |
| <b>Basketball (JrNBA)</b> | 4–15<br>6U is Coed                  | <b>Winter:</b> 8 Aug – 1 Oct<br><b>Summer:</b> May 10 – June 1<br><b>Travel:</b> Post-tryouts (Feb 8, 2025)                                                                                             | <b>Winter:</b><br>Girls Nov – Jan<br>Boys Jan – Mar<br><b>Summer:</b> June – July                                                                                                                      | <b>Winter:</b> \$165 + \$65 NYSA Membership<br><b>Summer:</b> \$165 + \$65 NYSA Membership<br><b>Travel:</b> \$300 + \$65 NYSA Membership          |
| <b>Cheerleading</b>       | 5–14 Coed                           | Returning: Mar 8<br>New: Mar 15 – Apr 15                                                                                                                                                                | Side Line: Aug – Nov<br>Comp: Oct - Feb                                                                                                                                                                | \$65 NYSA Fee + \$90 Cheer Fee<br>Uniform Package: \$200 (required every 2 years)                                                                  |
| <b>Flag Football</b>      | 5–15 Coed                           | Summer: Mar 1 – May 30                                                                                                                                                                                  | Summer: 30 May – 1 Aug                                                                                                                                                                                 | \$145 + \$65 NYSA Membership                                                                                                                       |

| Sport                    | Ages         | Registration Dates                               | Season Dates                                   | Fee Details                                                                                                  |
|--------------------------|--------------|--------------------------------------------------|------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| (NFL Flag)               |              | Winter: Oct 1 – Dec 1                            | Winter: 5 Jan – 14 Mar                         |                                                                                                              |
| <b>Tackle Football</b>   | 5–14<br>Coed | Returning: Apr 1<br>New: Apr 15 – June 15        | Conditioning: Jun & Jul<br>Season: Aug – Nov   | \$225 + \$65 NYSA Membership<br>Equipment Rental: \$25 + \$200 deposit (refundable upon return)              |
| <b>Lacrosse</b>          | 5-14         | Spring: 14 Nov – 15 Feb<br>Fall: June 15 – Dec 1 | Spring: Jan - Apr<br>Fall: Sept 2 – Dec 1      | \$150/\$175 + \$65 NYSA Membership + \$35 USA Lacrosse Membership<br>Equipment rental available with deposit |
| <b>Rec Soccer</b>        | 4–16<br>Coed | Spring: 1 Nov – 31 Jan<br>Fall: 12 May – 7 Jul   | Spring: Mar – May 2025<br>Fall: Aug – Oct 2025 | \$120 + \$65 NYSA Membership                                                                                 |
| <b>Softball</b>          | 5–16         | Spring: Jan – Feb<br>Fall: 1 Jun – 1 Aug         | Spring: Mar – May 2025<br>Fall: Aug – Oct 2025 | \$150 (plus the \$65 Annual NYSA Family Membership Dues)                                                     |
| <b>Navarre United FC</b> | Varies       | Tryouts: May & Nov                               | Year-round – No practice June-July and Dec-Jan | Fee details not specified.                                                                                   |

## 12. High School Field Use Agreement

- Currently Navarre High School rents our fields and gym for \$4250 a year.
- High School Lacrosse and NYSA Lacrosse have an agreement. NYSA Lax created a U19 league and they pay the annual membership fee (\$65) and the registration fee (\$55). That money goes to NYSA.
- High School Soccer Girls and Boys teams pay additional \$2000 for the paint robot and \$1250 for the All-Pro contract. They also chipped in for the sod and rye grass.



NHS Field Usage  
Agreement 2025 - 2026

## 13. Roadmap

- Initially asked board member, and commissioners to add any item no matter how big or how small to the roadmap.

- b. The next step is to assign project managers to the items to get a cost estimate.
- c. Once we have a cost estimate we can start fundraising for specific projects. We can create Square QR codes to receive donations towards a specific project.



Sport Requests v.xlsx

#### 14. Executive Board Duties and responsibilities

- a. **President Responsibilities.** The President shall:
  - i. Conduct the affairs of the Sports Association and execute the policies established by the Board of Directors.
  - ii. Present a written report of the condition of the Sports Association at the Annual Meeting prior to Officer Elections.
  - iii. Be responsible for the conduct of the Sports Association in strict conformity to the policies, principles as agrees to under the conditions of Charter issued to the Sports Association by that organization.
  - iv. Designate, in writing, others Officers, if necessary, to have power to make and execute for/and in the name of the Sports Association such contracts and leases with prior approval of the Board.
  - v. Investigate complaints, irregularities and conditions detrimental to the Sports Association and report thereon to the Board of Executive Board as circumstances warrant.
  - vi. Coordinate with Committee and League Commissions in the preparation of operating budgets of each sport prior to commencement. Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
  - vii. Examine the application and supporting proof-of-age documents of every player candidate and certify to the residence and age eligibility before the Player may be accepted for tryouts and selection.
- b. Additional duties and responsibilities not mentioned in the bylaws
  - i. Sign checks
  - ii. Review all back ground checks
  - iii. Liaison between the county and NYSA
  - iv. Liaison between county citizens and NYSA
  - v. Manage social media accounts
  - vi. Supervise Contract employees
- c. **Vice President Responsibilities.** In case of the absence or disability of the President, and provided he/she is authorized by the President of the Board to so act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of the office, and shall have such other duties as from time to time may be assigned to him/her by the Board of Directors or by the President. The Vice President is also responsible for ensuring that each Board Member is a Chairman of a Committee.

- d. Additional duties and responsibilities not mentioned in the bylaws
  - i. Assist the president in his duties that are delegated down
  - ii. Manage social media accounts
  - iii. Spearheads fundraising events
  - iv. Signs checks
- e. **Secretary Responsibilities.** The Secretary shall:
  - i. Be responsible for recording the activities of the Sports Association and maintain appropriate files, mailing lists and necessary records.
  - ii. Maintain a list of all Regular, Sustaining and Honorable Members and give notice of Annual Meeting of the Sports Association.
  - iii. Keep the Minutes of the Meetings of the Members, the Board of Directors and the Executive Board, and cause them to be recorded, after approval, in a book kept for that purpose.
  - iv. Shall conduct all correspondence not otherwise specifically designated.
- f. Additional duties and responsibilities not mentioned in the bylaws
  - i. Manage social media accounts
  - ii. Signs checks
  - iii. Assist executive board on tasks if needed
  - iv. Post meeting reminders and announcements
- g. **Treasurer Responsibilities.** The Treasurer shall:
  - i. Perform such duties as are herein specifically set forth or may be assigned by the Board of Directors.
  - ii. Record all monies and securities and deposit same in a depository approved by the Board of Directors.
  - iii. Keep records for the receipt and disbursement of all monies and securities of the Sports Association and make all payments from allotted funds and draw checks thereof.
  - iv. Coordinate with Committee and League Commissioners in the preparation and submission of operating budgets. Prepare an annual budget under the direction of the President for submission to the Board of Directors at the Annual Meeting.
  - v. Be responsible for having the books reviewed by a Certified Public Accountant in the absence of an Oversight Committee. The review must be submitted to the Board within fourteen (14) days prior to the Annual Meeting.
  - vi. Coordinate with Santa Rosa County officials if the County wishes to conduct an audit of NYSA financial affairs.
- h. Additional duties and responsibilities not mentioned in the bylaws
  - i. Sign checks
  - ii. Works closely with Bookkeeper and CPA
  - iii. Processes Scholarships and refunds
  - iv. Tracks and records field rental payments

PLANNED EXPENSES

|                               | January      | February     | March        | April        | May          | June         | July         | August       | September    | October      | November     | December     | Total         |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| EMPLOYEE COSTS                | \$ 8,845.00  | \$ 7,750.00  | \$ 9,565.00  | \$ 7,800.00  | \$ 8,250.00  | \$ 7,950.00  | \$ 7,950.00  | \$ 7,950.00  | \$ 7,950.00  | \$ 7,265.00  | \$ 9,105.00  | \$ 7,275.00  | \$ 97,655.00  |
| Twin Palms Field Maintenance  | \$ 4,500.00  | \$ 3,600.00  | \$ 5,400.00  | \$ 3,600.00  | \$ 3,600.00  | \$ 3,600.00  | \$ 3,600.00  | \$ 3,600.00  | \$ 3,600.00  | \$ 2,700.00  | \$ 4,500.00  | \$ 2,700.00  | \$ 45,000.00  |
| Part Time Field Maintenance 1 | \$ 495.00    | \$ 300.00    | \$ 315.00    | \$ 350.00    | \$ 300.00    |              |              |              |              | \$ 215.00    | \$ 255.00    | \$ 225.00    | \$ 2,455.00   |
| Part Time Field Maintenance 2 |              |              |              |              |              |              |              |              |              |              |              |              |               |
| Bookkeeper                    | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 2,400.00  | \$ 28,800.00  |
| Office Manager                | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 1,200.00  | \$ 14,400.00  |
| Technical Support             | \$ 250.00    | \$ 250.00    | \$ 250.00    | \$ 250.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 750.00    | \$ 7,000.00   |
| OFFICE COSTS                  | \$ 10,862.40 | \$ 7,967.64  | \$ 12,548.73 | \$ 11,597.63 | \$ 11,324.63 | \$ 9,203.75  | \$ 9,165.10  | \$ 10,478.72 | \$ 11,134.14 | \$ 16,801.92 | \$ 19,840.74 | \$ 6,020.57  | \$ 136,945.97 |
| OFFICE COSTS                  | JANUARY      | FEBRUARY     | MARCH        | APRIL        | MAY          | JUNE         | JULY         | AUGUST       | SEPTEMBER    | OCTOBER      | NOVEMBER     | DECEMBER     | TOTAL         |
| CPA                           | \$ 1,350.00  | \$ 1,050.00  | \$ 2,775.00  | \$ 1,020.00  | \$ 250.00    | \$ 1,215.00  | \$ 800.00    | \$ 1,500.00  | \$ 600.00    | \$ 1,000.00  | \$ 150.00    | \$ 1,200.00  | \$ 12,910.00  |
| FPL 1625 Concession 1         | \$ 642.32    | \$ 279.01    | \$ 306.02    | \$ 209.41    | \$ 292.19    | \$ 235.23    | \$ 253.31    | \$ 269.38    | \$ 215.86    | \$ 210.14    | \$ 104.96    | \$ 243.62    | \$ 3,261.45   |
| FPL 8171 Concession 2         | \$ 62.62     | \$ 86.99     | \$ 94.07     | \$ 136.74    | \$ 204.95    | \$ 271.82    | \$ 487.32    | \$ 468.59    | \$ 426.04    | \$ 322.09    | \$ 161.04    | \$ 97.66     | \$ 2,819.93   |
| FPL 4438 NYSA Main Lights     | \$ 256.36    | \$ 1,234.11  | \$ 2,343.77  | \$ 2,299.41  | \$ 1,890.69  | \$ 830.56    | \$ 830.56    | \$ 1,183.93  | \$ 1,581.46  | \$ 3,354.67  | \$ 1,902.39  | \$ 450.10    | \$ 18,158.01  |
| FPL 9677 Soccer Lights        |              | \$ 1,380.65  | \$ 2,343.77  | \$ 2,225.43  | \$ 2,302.91  | \$ 786.42    | \$ 904.20    | \$ 1,802.33  | \$ 2,575.32  |              |              |              | \$ 14,321.03  |
| FPL6223 Gym                   | \$ 1,829.05  | \$ 1,310.26  | \$ 1,024.24  | \$ 1,099.88  | \$ 1,216.80  | \$ 1,327.35  | \$ 1,731.58  | \$ 1,563.12  | \$ 1,298.98  | \$ 1,326.31  | \$ 1,230.33  | \$ 1,271.13  | \$ 16,229.03  |
| FPL 9202 Outside Basketball   | \$ 157.00    | \$ 182.74    | \$ 175.51    | \$ 177.83    | \$ 168.36    | \$ 165.63    | \$ 144.69    | \$ 156.89    | \$ 188.14    | \$ 205.04    | \$ 179.34    | \$ 193.07    | \$ 2,094.24   |
| FPL 4674 LF STA               | \$ 28.04     | \$ 27.63     | \$ 27.70     | \$ 28.96     | \$ 28.08     | \$ 27.69     | \$ 28.53     | \$ 27.77     | \$ 27.59     | \$ 27.87     | \$ 27.74     | \$ 27.50     | \$ 335.10     |
| FPL 4423 Batting Cage         | \$ 26.98     | \$ 32.03     | \$ 38.82     | \$ 30.72     | \$ 27.44     | \$ 27.24     | \$ 26.84     | \$ 26.84     | \$ 32.45     | \$ 42.67     | \$ 34.11     | \$ 27.34     | \$ 373.48     |
| FPL 8907 Soccer Irrigat       | \$ 170.26    | \$ 290.26    | \$ 179.73    | \$ 173.95    | \$ 431.10    | \$ 638.07    | \$ 653.01    | \$ 285.01    | \$ 481.44    | \$ 69.89     | \$ 227.80    | \$ 252.13    | \$ 3,852.65   |
| FPL 3620 Holley Park          | \$ 167.72    | \$ 191.03    | \$ 213.25    | \$ 191.03    | \$ 175.39    | \$ 219.55    | \$ 168.01    | \$ 168.01    | \$ 355.97    | \$ 248.40    | \$ 181.17    | \$ 2,447.54  |               |
| NYSA Office Internet/phone    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 103.11    | \$ 1,237.32   |
| Soccer Internet               | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 74.90     | \$ 898.80     |
| Cell Phone / MiFi             | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 248.84    | \$ 2,986.08   |
| Insurance                     | \$ 332.98    | \$ 546.08    |              | \$ 1,377.42  |              | \$ 432.34    | \$ 110.20    |              | \$ 312.00    | \$ 290.29    | 14,747.78    |              | \$ 18,149.09  |
| Paper Supplies                |              |              |              |              | \$ 1,709.87  |              |              |              |              |              |              |              | \$ 1,709.87   |
| Cash                          | \$ 300.00    | \$ 930.00    | \$ 400.00    |              |              | \$ 400.00    | \$ 400.00    | \$ 400.00    | \$ 600.00    | \$ 800.00    | \$ 400.00    |              | \$ 4,630.00   |
|                               |              |              |              |              |              |              |              |              |              |              |              |              |               |
| Turf Maintenance              | \$ 4,709.89  | \$ 11,656.50 | \$ 3,400.00  | \$ 6,753.40  | \$ -         | \$ 46,212.00 | \$ 43,000.00 |              | \$ -         | \$ 9,500.00  | \$ 12,000.00 | \$ 13,178.31 | \$ 116,120.29 |
| Turf Maintenance              |              | FEBRUARY     | MARCH        | APRIL        | MAY          | JUNE         | JULY         | AUGUST       | SEPTEMBER    | OCTOBER      | NOVEMBER     | DECEMBER     | TOTAL         |
| Ground Keeping Equipement     |              | \$ 2,698.00  | \$ 3,400.00  |              |              | \$ 12,712.00 | \$ 328.08    |              |              |              |              |              | \$ 19,138.08  |
| All-Pro                       |              | \$ 6,312.50  |              | \$ 6,312.50  |              | \$ 33,500.00 | \$ 9,500.00  |              |              | \$ 9,500.00  | \$ 12,000.00 | \$ 12,489.98 | \$ 89,614.98  |
| Turf Supplies                 |              | \$ 2,646.00  |              | \$ 302.00    |              |              |              |              |              |              |              |              | \$ 2,948.00   |
| Safety Supplies               | \$ 1,117.89  |              |              |              |              |              |              |              |              |              |              |              |               |
|                               |              |              |              |              |              |              |              |              |              |              |              |              |               |
|                               |              |              |              |              |              |              |              |              |              |              |              |              |               |
| Misc                          | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -          |
| Column1                       | JANUARY      | FEBRUARY     | MARCH        | APRIL        | MAY          | JUNE         | JULY         | AUGUST       | SEPTEMBER    | OCTOBER      | NOVEMBER     | DECEMBER     | TOTAL         |
|                               |              |              |              |              |              |              |              |              |              |              |              |              |               |
| MONTHLY TOTAL                 | \$ 24,417.29 | \$ 27,374.14 | \$ 25,513.73 | \$ 26,151.03 | \$ 19,574.63 | \$ 63,365.75 | \$ 60,115.10 | \$ 18,428.72 | \$ 19,084.14 | \$ 33,566.92 | \$ 40,945.74 | \$ 26,473.88 | \$ 350,721.26 |

| Sport                           | Ages                                   | Registration Dates                                                                                                                                                                                      | Season Dates                                                                                                                                                                                        | Fee Details                                                                                                                                        |
|---------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baseball / T-Ball</b>        | BB: 7 to 15<br>Coed<br>TB: 4 to 6 Coed | Baseball: Spring Opens Jan 11 – Closes Feb 16<br>Fall: Opens July 22 – closes Aug 19<br>T-Ball; Spring Opens Jan 6 <sup>th</sup> – Closes Feb 10 <sup>th</sup><br>Fall: Opens July 1 – Closes August 15 | Spring: Tryouts Late Feb<br>Opening Day End of March – Last Day 3 <sup>rd</sup> week in May<br>Fall: Tryouts: End of Aug<br>Opening day: Sept 3 <sup>rd</sup> Last day Nov 20 (before Thanksgiving) | <b>Baseball:</b> \$165 and \$65 Annual NYSA Family Membership Dues.<br>T-ball:<br>Spring: 4U - \$135. 6U - \$165.<br>Fall: 4U - \$120. 6U - \$150. |
| <b>Basketball (JrNBA)</b>       | 4–15<br>6U is Coed                     | <b>Winter:</b> Oct 11 – Dec 7, 2024<br><b>Summer:</b> May 10 – June 1, 2025<br><b>Travel:</b> Post-tryouts (Feb 8, 2025)                                                                                | <b>Winter:</b> Girls Nov – Jan<br>Boys Jan – Mar<br><b>Summer:</b> June – July                                                                                                                      | <b>Winter:</b> \$165 + \$65 NYSA Membership<br><b>Summer:</b> \$165 + \$65 NYSA Membership<br><b>Travel:</b> \$300 + \$65 NYSA Membership          |
| <b>Cheerleading</b>             | 5–14<br>Coed                           | Returning: Mar 8, 2025<br>New: Mar 15 – Apr 15, 2025                                                                                                                                                    | Side Line: Aug – Nov<br>Comp: Oct-Feb                                                                                                                                                               | \$65 NYSA Fee + \$90 Cheer Fee<br>Uniform Package: \$200 (required every 2 years)                                                                  |
| <b>Flag Football (NFL Flag)</b> | 5–15<br>Coed                           | Summer: Mar 1 – May 30, 2025<br>Winter: Oct 1 – Dec 1                                                                                                                                                   | Summer: 30 May – 1 Aug<br>Winter: 5 Jan – 14 Mar                                                                                                                                                    | \$145 + \$65 NYSA Membership                                                                                                                       |
| <b>Tackle Football</b>          | 5–14<br>Coed                           | Returning: Apr 1, 2025<br>New: Apr 15 – June 15, 2025                                                                                                                                                   | Conditioning: Jun & Jul<br>Season: Aug – Nov                                                                                                                                                        | \$225 + \$65 NYSA Membership<br>Equipment Rental: \$25 + \$200 deposit (refundable upon return)                                                    |
| <b>Lacrosse</b>                 | 5-14                                   | Spring: 14 Nov – 15 Feb<br>Fall: June 15 – Dec 1, 2025                                                                                                                                                  | Spring: Jan - Apr<br>Fall: Sept 2 – Dec 1                                                                                                                                                           | \$150/\$175 + \$65 NYSA Membership + \$35 USA Lacrosse Membership<br>Equipment rental available with deposit                                       |
| <b>Rec Soccer</b>               | 4–16<br>Coed                           | Spring: 1 Nov – 31 Jan<br>Fall: 12 May – 7 Jul                                                                                                                                                          | Spring: Mar – May 2025<br>Fall: Aug – Oct 2025                                                                                                                                                      | \$120 + \$65 NYSA Membership                                                                                                                       |
| <b>Softball</b>                 | 5–16                                   | Spring: Jan – Feb 2025<br>Fall: June 1 – Aug 9, 2025                                                                                                                                                    | Spring: Mar – May 2025<br>Fall: Aug – Oct 2025                                                                                                                                                      | \$150 (plus the \$65 Annual NYSA Family Membership Dues)                                                                                           |
| <b>Navarre United FC</b>        | Varies                                 | Tryouts: May 2025 & Nov                                                                                                                                                                                 | Year-round – No practice June-July and Dec-Jan                                                                                                                                                      | Fee details not specified.                                                                                                                         |

# Profit and Loss

## Navarre Youth Sports Association

October 1, 2024-August 31, 2025

| DISTRIBUTION ACCOUNT                      | TOTAL               |
|-------------------------------------------|---------------------|
| Income                                    |                     |
| 6101 Concessions Income                   | \$52,339.91         |
| 6102 FOOD TRUCKS                          | 1,832.04            |
| <b>Total for 6101 Concessions Income</b>  | <b>\$54,171.95</b>  |
| 6103 Donations                            | 9,976.40            |
| 6104 Dues Income                          | \$352,974.39        |
| 6106 NUFC Club Dues                       | 82,288.69           |
| <b>Total for 6104 Dues Income</b>         | <b>\$435,263.08</b> |
| 6108 Equipment Income                     | -26.72              |
| 6110 Fund Raisers Income                  | 76,242.95           |
| 6113 Insurance Income                     | 37,193.04           |
| 6115 Memberships Income                   | 85,579.25           |
| 6118 Office Income                        | 44,013.04           |
| 6120 Registration Income                  | 207.20              |
| 6124 Rental Income                        | 9,799.08            |
| 6126 Sponsorships Income                  | 19,291.95           |
| 6127 Tournament Fee Income                | 51,219.27           |
| 6130 Utilities Income                     | 92,982.59           |
| 6131 Uniform Income                       | \$46,031.39         |
| 6132 Apparel Sales                        | 3,844.11            |
| <b>Total for 6131 Uniform Income</b>      | <b>\$49,875.50</b>  |
| <b>Total for Income</b>                   | <b>\$965,788.58</b> |
| Cost of Goods Sold                        |                     |
| 7001 Concession Expense                   | 32,193.78           |
| <b>Total for Cost of Goods Sold</b>       | <b>\$32,193.78</b>  |
| <b>Gross Profit</b>                       | <b>\$933,594.80</b> |
| Expenses                                  |                     |
| 7002 Accounting & Legal Expense           | 10,510.00           |
| 7004 Advertising Expense                  | 1,485.93            |
| 7005 Awards & Trophies Expense            | 34,057.86           |
| 7006 Bank Service Charge                  | \$30,080.72         |
| 7043 FIS Merchant Charge                  | 5,765.35            |
| <b>Total for 7006 Bank Service Charge</b> | <b>\$35,846.07</b>  |
| 7007 Cleaning Expense                     | 27,846.65           |
| 7011 Dues Expense                         | 13,648.65           |
| 7012 Equipment Expense                    | 17,662.38           |
| 7014 Field Maintenance Expense            | 569.85              |
| 7015 Fund Raising Expense                 | 6,407.75            |
| 7016 Insurance Expense                    | 18,261.32           |
| 7017 IT Subcontractor                     | 4,775.00            |

# Profit and Loss

## Navarre Youth Sports Association

October 1, 2024-August 31, 2025

| DISTRIBUTION ACCOUNT                                    | TOTAL                 |
|---------------------------------------------------------|-----------------------|
| 7018 License & Taxes Expense                            | 405.50                |
| 7020 Miscellaneous Expense                              | 130.78                |
| 7021 Office Expense                                     | 16,622.73             |
| 7023 Petty Cash Expense                                 | -17.27                |
| 7024 Postage                                            | 400.11                |
| 7026 Registration Expense                               | 8,074.00              |
| 7027 Repairs & Maintenance Expense                      | \$72,194.51           |
| 7044 Groundskeeper Expense                              | 62,622.36             |
| <b>Total for 7027 Repairs &amp; Maintenance Expense</b> | <b>\$134,816.87</b>   |
| 7028 Scholarships Expense                               | 25.00                 |
| 7029 Security Expense                                   | 452.50                |
| 7031 Supplies Expense                                   | 35,179.95             |
| 7034 Telephone Expense                                  | 4,637.04              |
| 7035 Tournament Fees                                    | 79,952.18             |
| 7036 Trainer Expense                                    | 90,950.00             |
| 7037 Umpire/Ref's Expense                               | 73,327.00             |
| 7038 Uniforms Expense                                   | 236,878.09            |
| 7039 Utilities Expense                                  | 56,333.97             |
| 7040 Promotions Expense                                 | 192.58                |
| 7041 Rent Expense                                       | 525.00                |
| 7046 Travel Reimbursement                               | 9,178.95              |
| 7047 Consulting                                         | 6,331.00              |
| 7048 Donation Expense                                   | 500.00                |
| 7049 Office Contractors                                 | 51,669.00             |
| 7051 Sports Equipment Expense                           | 27,026.07             |
| 7052 Outside Contractors                                | 300.00                |
| <b>Total for Expenses</b>                               | <b>\$1,004,962.51</b> |
| <b>Net Operating Income</b>                             | <b>-\$71,367.71</b>   |
| Other Income                                            |                       |
| 8001 Change in Value - Raymond James                    | 4,232.32              |
| 8002 Dividend Income                                    | 2,056.10              |
| 8003 Interest Income                                    | 3,825.83              |
| 8006 Other Income                                       | 3.33                  |
| 8009 Long Term Gain - Raymond James                     | 2,111.91              |
| <b>Total for Other Income</b>                           | <b>\$12,229.49</b>    |
| Other Expenses                                          |                       |
| <b>Net Other Income</b>                                 | <b>\$12,229.49</b>    |
| <b>Net Income</b>                                       | <b>-\$59,138.22</b>   |



## Navarre Youth Sports Association

8840 High School Blvd.

Navarre, FL 32566

850-939-5202

### NYSA BOD Meeting Minutes

October 22nd, 2025

- I. Call to Order - 607
- II. Attendance:
  - a. Board Member: Michael Kennedy, Alan Christopher, Michelle Metz, Andrew Alberter, Michael Tucker, Chrissy Flanigan, Rachel Russell, Amanda Iarossi, Adam Lollar, Lael Foshee, Katee Downey
  - b. Commissioners:
  - c. Members:
- III. New Business
  - a. Purpose of this meeting is to elect the FY26 Executive Board
    - 1. Katianna Tyler is absent and has given her Proxy vote to Rachel Russell
  - b. The following positions ran unopposed and received 12 out of 12 votes
    - 1. President – Michael Kennedy
    - 2. Vice President – Alan Christopher
    - 3. Secretary – Michael Tucker
  - c. The Treasurer Position had two candidates, and the votes were as follows
    - 1. Rachel Russell - 4 out 12
    - 2. Andrew Alberter – 8 out of 12
  - d. The new executive board is as follows
    - 1. President – Michael Kennedy
    - 2. Vice President – Alan Christopher
    - 3. Secretary – Michael Tucker
    - 4. Treasurer – Andrew Alberter
- IV. Member Concerns
- V. Open Discussion
- VI. Adjournment Meeting adjourned at 659 Motion Michael Kennedy, 1<sup>st</sup> Chrissy Flanigan, 2<sup>nd</sup> Alan Christopher, all approved

## Fiscal Year 2026 Business Rules Version 1:

(week prior)

|                   |                                                                                                                                                                                                                                |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday 6:00 PM | Deadline for Board or Commissioner submission for items (and any supporting documents) to be included on meeting agenda requiring a vote (items not requiring a vote can be presented at end of “new business” for discussion) |
| Friday 12:00 PM   | Secretary finalizes draft meeting agenda to submit to President for approval                                                                                                                                                   |
| Saturday/Sunday   | fine tuning or amending meeting agenda, President publishes when completed, no later than Monday 6:00 PM                                                                                                                       |
| Monday 6:00PM     | (no later than) President publishes meeting agenda for Board members and commissioners only                                                                                                                                    |
| Tuesday 6:00 PM   | 1 day for Board Member to acquire Notarized proxy voting if required<br><br>(--no later than) President/Secretary publicly publishes agenda for Member notification                                                            |
| Wednesday 6:00 PM | Meeting Agenda will be mirrored on TV, board members are encouraged to print or digitally bring their own copy. Printed copies will not be provided.                                                                           |

Following meeting completion, Secretary will compile and transcribe meeting. Draft Summary of meeting minutes and full transcription of meeting will be emailed for Board Eyes Only or posted to a Board only website no later than a week prior to the next meeting. Summary will be included on next scheduled meetings agenda. The full transcript will not be included in the meeting minutes.

If Board approves Summarized meeting minutes, this will also be considered approval of the previously provided full transcript. Once a meeting minutes are approved, the audio file of the meeting will be deleted.

If Board does NOT approve the meeting minute summary, then revision will occur and be brought to a vote at the next scheduled meeting. If there is a question about the transcript, then a Board member should NOT vote to approve the Summary. Approval of the summary minutes includes approval of the transcript. If a Board member believe there is an issue with either product, individual board members should not vote to approve the summary minutes.

Given the advanced notice of the minutes a week prior to a meeting is scheduled to take place, discussion at the following meeting to approve will be limited to issues needing clarification or resolution.

Meetings will be audio recorded:

The secretary will use iPhone/iPad voice memos app to record all meetings open to the members. An audio recording and full transcript will not be kept for closed door meetings. When attendance for quorum is taken at the beginning of the meeting, Board members will announce their names in order along with a designation (ie: Mike Kennedy, Board President, Person 1. Alan Christopher, Vice President, Person 2, etc). Adding a label of Person X will aid in distinguishing this person's voice in transcription.

After the meeting, the audio file will be retained solely by the secretary and only for transcription purposes. The audio file will be uploaded to AI based transcription software (ChatGPT, Grok, Otter Ai, etc) to pull out a transcription and assign ownership of spoken words to the individual consistent with the Quorum call.

The secretary will read and edit as required the transcript. The full transcript and Summarized minutes will be provided for Board Member review a week prior to the meeting. Once a meeting minutes are approved, the audio file will be deleted.

The full transcript is not meant for NYSA Member viewing; the summarized meeting minutes are once approved by the board.

Meetings will be labeled given the following method:

A= Agenda

M=Minutes

SA=Special Agenda

SM=Special Meeting

Events will be labeled with the initial category letter, then the 2 digit Fiscal Year, ending with a running number in sequential order.

Examples: A26-7 would be the Agenda for the 7<sup>th</sup> meeting in Fiscal year 2026. When the meeting minutes are approved, M26-7 would be generated. Each document will be created and stored. If amendments are needed to a published agenda, a decimal starting at .1 will be added to the original. Example is A26-7.1 would be the first amendment to a published agenda. Meeting Minutes will include additional decimals for

any change required after it is first presented. If a change is required after minutes are approved and signed by the secretary, a letter “C” indicating “Change” will be added after the decimal.

Example, M26-7 was included on A26-8, however due to an issue with the transcript, revision was required. M26-7.1 was presented then on A26-9 and was approved by the board and signed. However, 2 months later, an error warranting of correction was noted and brought to the Board’s attention necessitating a 2<sup>nd</sup> signed copy being voted and approved again. In this case, M26-7.1C1 would be signed and accepted as final noting the item that was Changed.

If a special Agenda and meeting is called on, the number of the Special Meeting will run in sequence with regularly scheduled meetings.

Example, A26-7, M26-7.1, A26-8, M26-8, SA26-9, SM26-9, A26-10, M26-10)

All votes conducted by the board will be documented as a V for “vote” followed by a 2 digit Fiscal Year label and then a cumulative number. Example: V26-40 might be a vote to accept meeting minutes from the previous meeting at the start of the current one. A brief summary and voting outcome will be recorded as result, voting and any abstentions.

So, V26-40 “Meeting Minutes approval” Approved 12-0.

The next three meeting agenda items may be a vote to include dirt services in All Pro’s contract, the following agenda item would be a fundraiser for TBall to sell alcohol at games and then finally a motion to approve the Football scoreboard.

V26-41 “All Pro contract addition: Approved 9-4”

V26-42 “TBall concessions request: Rejected 1-11”

V26-43 “Purchase Football scoreboard: Tabled 10-1, 1” (← in this example, there was 1 abstention)

There will be an ongoing ledger with a listing of these votes which will be further broken down as to which meeting these votes occurred at. The meeting minutes of these votes will include the summarized discussion as well as who presented, who 2<sup>nd</sup>’d and who voted which way.

Both the voting ledger and meeting minutes (after approved) will be available for members to view. Board members are able to further view the transcript of the meetings.



# NYSA Travel Baseball Program

"Developing Competitive Players for the Next Level"

Ages: 8U–14U

# Program Overview

- Two-Tier Travel Baseball Structure
  - 12U & 14U: Travel Only (Separate from Recreational Baseball)
  - 8U & 10U: Hybrid Program – Players participate in Rec League and play 7 additional travel tournaments annually



# Program Goals

- Provide advanced player development opportunities
- Represent NYSA in regional and state tournaments
- Build a foundation for future competitive teams
- Maintain a fun, team-oriented culture focused on growth and sportsmanship



# NYSA Startup Cost

- Initial Association Investment:
  - Catcher's Gear
  - Hitting Tee
  - Nets
  - Baseballs
- Total: \$4,000



# Team Member Costs

- 8U/10U Division:
  - Field Usage: \$100
  - Travel Ball Fee: \$80
  - Membership Fee (Annual): \$55
  - Uniforms (2 Tops, Pants, Socks, 1 Hat): \$200
  - Tournament Entry Fees (7 @ \$275 each): \$200
  - Rec Ball Sign-Up: \$165
- Total Per Player: \$800
- 12U/14U Division:
  - Field Usage: \$100
  - Travel Ball Fee: \$175
  - Membership Fee (Annual): \$55
  - Uniforms (2 Tops, Pants, Socks, 1 Hat): \$200
  - Tournament Entry Fees (10 @ \$275 each): \$275
- Total Per Player: \$800



# Key Dates

- Tryouts: December 1–5
- Practice Begins: January 19
- Practice Schedule: Monday, Wednesday, Friday



# 2025 Tournament Schedule

- March 21–22 – Fort Walton, FL
- April 11–12 – Panama City, FL
- May 16–17 – Fort Walton, FL
- May 25 – Elberta, AL
- June 6–7 – Bill Bonds, FL
- June 19–20 – NYSA Home Tournament
- June 22–26 – Escambia County Tournament



# Why Join NYSA Travel Baseball?

- Competitive yet developmental environment
- Professional coaching and structure
- Opportunities for skill progression and exposure
- Community pride — representing Navarre



# Next Steps

- Attend Tryouts (Dec 1–5)
- Complete Registration and Membership
- Prepare for Season Launch (Jan 19)
- Parent Info Meeting (TBD)



# WETLAND DELINEATION REPORT

**NYSA Soccer Complex Sites**

**Navarre, Florida 32566**

**Parcel Numbers: 16-2S-26-0000-00102-0000 and 14-2S-26-0000-00147-0000**

**Prepared for:**

**Navarre Youth Sports Association**

**c/o Michael Kennedy**

**8840 High School Boulevard, PO Box 5518,**

**Navarre, Florida 32566**

**478.733.9806**

**Prepared by:**

**UES**

**3298 Summit Blvd Suite 44**

**Pensacola, FL 32503**

**850.435.9367**



Ecological Services & Environmental Permitting

**This report contains proprietary, business-confidential, and/or privileged material. The information transmitted by this document is intended only for the recipient and represents the work product of UES Professional Solutions, LLC (UES) who owns the information and has provided it to the recipient under terms and conditions. The recipient is authorized by UES to transmit this information to others as necessary to accomplish their objectives. That transmission, however, does not obligate UES to interpret or otherwise consult with additional recipients of the substance of this report.**

## INTRODUCTION

UES has conducted a wetland delineation in accordance with state and federal laws that regulate wetlands and their demarcation. The purpose of the delineation was to identify and flag jurisdictional wetland boundaries for planning and permitting in accordance with Florida Department of Environmental Protection (FDEP) and U.S. Army Corps of Engineers (USACE) guidelines.

## METHODOLOGY

The subject of this single report covers two distinct parcels associated with the Navarre Youth Sports Association. Parcel A includes the approximately 30.24 acres designated as parcel number 14-2S-26-0000-00147-0000 and the 41.8 acres listed at parcel number 16-2S-26-0000-00102-0000 by the Santa Rosa County Property Appraiser.

Wetlands were identified using state and federal guides, specifically the U.S. Army Corps of Engineers Wetland Delineation Manual (87 Manual) and Florida Statutes Section 373.421/Chapter 62-340 F.A.C. More information regarding local, state, and federal regulations can be found in **Attachment A**. In determining jurisdiction, three parameters are evaluated: hydrophytic vegetation, hydric soils, and wetland hydrology. A wetland delineation is the physical and technical process of identifying boundaries and characteristics of a wetland or other waters. The data contained within this report is meant to convey information regarding areas within the property boundary that are potentially subject to regulatory protections by agencies that may have “jurisdiction” over wetlands and other waters. In the event our delineation identified wetlands or other waters, the limits of those jurisdictional features were delineated in the field and are projected on the maps accompanying this report (**Exhibits 1 & 2**).

During the wetland delineation, the jurisdictional boundary was physically demarcated along the upland/wetland line with numbered survey flagging tape. Each wetland point was collected using a Geographic Information System (GIS) hand-held unit with sub-meter accuracy capability. Areas and dimensions presented in this report are derived from spatial data generated by UES's Geographic Information Systems. The map has been prepared to scale and includes a depiction of any potentially regulated features in relation to the property boundary. Calculations within the report are based on an inspection boundary approximated from the county property appraiser.

The Inspection Boundary was digitally sourced from local government databases and does not represent a true boundary survey conducted by a licensed professional land surveyor. We note that site conditions and other factors affect the accuracy of data collected with this technology and it is not meant to replace surveyor-level accuracy. An actual boundary survey may result in slightly different calculations.

## TECHNICAL INFORMATION

The following information includes technical details relating to UES's establishment of the

jurisdictional boundary(s) on the subject properties and our conclusions. Technical observations of site conditions relative to the jurisdictional status of the property consist of the following:

## **PARCEL A: 16-2S-26-0000-00102-0000**

### **1. General Observations:**

The site is a prior developed sports complex located in an area of mixed residential and institutional land uses. The site is positioned within a historically pine flatwoods landscape made up of mesic flatwoods, wet flatwoods, shrub bog, baygall, and ephemeral ponds. Today, the majority of the site contains well maintained baseball fields, a football/soccer/lacrosse field and basketball fields. There is one existing main building and several accessory structures throughout the facility. A jurisdictional wetland occurs along the western boundary which wraps around and follows a portion of the southern boundary. Additionally, there is an isolated wetland within the eastern portion of the site. The isolated wetland appears to be made up of an ephemeral pond, wet prairie, and wet flatwoods, based on the present day vegetative composition and arrangement (**Exhibit 1**).

2. **Vegetation:** The uplands were dominated by longleaf pine (*Pinus palustris*), slash pine (*Pinus elliotii*), yaupon holly (*Ilex vomitoria*), wax myrtle (*Morella cerifera*), bracken fern (*Pteridium aquilinum*), saw palmetto (*Serenoa repens*), inkberry (*Ilex glabra*), and earleaf greenbrier (*Smilax auriculata*). The wetland vegetation included a dominance of sweetbay magnolia (*Magnolia virginiana*), red titi (*Cyrilla racemiflora*), Chinese privet (*Ligustrum sinenese*), slash pine (*Pinus elliotii*), fetterbush (*Lyonia lucida*), tall gallberry (*Ilex coriacea*), netted-chain fern (*Woodwardia areolata*), and Virginia fern (*Woodwardia virginica*).
3. **Soil:** The NRCS soil survey indicates that the property is underlain by the Ortega (non-hydric), Pactolus (non-hydric), Leon (typically non-hydric), and Rutlege (hydric) soil series. Much of the soils onsite are highly disturbed and likely filled to form nearly level surfaces sufficient for the ball fields, structures, and common areas within the complex. The upland soils were light gray sandy soils low in chroma but lacking hydric soil indicators. Soils below the wetland line were dark gray/brown sandy mineral soils which most closely matched the S7 Dark Surface Hydric soil indicator.
4. **Hydrology:** Field indicators of wetland hydrology observed within the site include water-stained leaves, buttressing, oxidized rhizospheres on living roots, morphological adaptations, and presence of reduced iron.

## **PARCEL B: 14-2S-26-0000-00147-0000**

### **5. General Observations:**

This site is a prior existing sports complex characterized as well-maintained open fields with existing structures and a parking lot. A well-maintained powerline easement occurs along the southern boundary line. This site is positioned within a historically pine flatwoods landscape

which is evident by the intact community types present within the southern and eastern portions of the site. The naturally vegetated uplands onsite resemble mesic flatwoods, while the wetlands are comprised of wet flatwoods, wet prairie, dome swamp, and ephemeral ponds (**Exhibit 2**).

6. **Vegetation:** The uplands were dominated by longleaf pine (*Pinus palustris*), dwarf live oak (*Quercus minima*), slash pine (*Pinus elliottii*), sand pine (*Pinus clausa*), southern magnolia (*Magnolia grandiflora*), Elliott's blueberry (*Vaccinium elliottii*), Shiny blueberry (*Vaccinium myrsinites*), yaupon holly (*Ilex vomitoria*), wax myrtle (*Morella cerifera*), bracken fern (*Pteridium aquilinum*), inkberry (*Ilex glabra*), and earleaf greenbrier (*Smilax auriculata*). The wetland vegetation included a dominance of sweetbay magnolia (*Magnolia virginiana*), red titi (*Cyrilla racemiflora*), Chinese privet (*Ligustrum sinenese*), slash pine (*Pinus palustris*), fetterbush (*Lyonia lucida*), bamboo vine (*Smilax laurifolia*), tall gallberry (*Ilex coriacea*), netted-chain fern (*Woodwardia areolata*), and Virginia fern (*Woodwardia virginica*).
7. **Soil:** The NRCS soil survey indicates that the property is underlain by the Ortega (non-hydric), Pactolus (non-hydric), Leon (typically non-hydric), and Rutlege (hydric) soil series. Much of the soils onsite are highly disturbed and likely filled to form nearly level surfaces sufficient for the ball fields, structures, and common areas within the complex. The upland soils were light gray sandy soils low in chroma but lacking hydric soil indicators. Soils below the wetland line were dark gray/brown sandy mineral soils which most closely matched the S7 Dark Surface Hydric soil indicator. The S5 Sandy Redox indicator was present in the southern portion along the wetland boundary.
8. **Hydrology:** Field indicators of wetland hydrology observed within the site include water-stained leaves, buttressing, standing water, saturate soils, oxidized rhizospheres on living roots, morphological adaptations, presence of reduced iron, and geomorphic position.

## CONCLUSION

UES has completed a wetland delineation within an area identified as "Inspection Boundary" on the attached map. Based on our thorough assessment and in accordance with current guidance and established procedures for each jurisdiction, we have concluded that Parcel A contains approximately **37.38 acres of uplands with about 4.47 acres of wetlands or other waters** within the jurisdiction of state and federal agencies. Parcel B contains approximately **24.62 acres of uplands with about 5.62 acres of wetlands and other waters** within the jurisdiction of state and federal agencies.

Any proposal to develop the wetland portion of the property will require federal authorization from the Army Corps of Engineers (USACE) and an Environmental Resource Permit from either the Florida Department of Environmental Protection (FDEP) or the Northwest Florida Water Management District (NWFWD), depending on the proposed land use. Additional review of the properties for existing conservation easements should be performed. We note that these calculations are based on an inspection boundary approximated from the county property

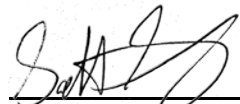
appraiser depiction of the property boundary. An actual boundary survey will likely result in different area calculations.

A wetland delineation performed by an ecological consultant represents the professional opinion of the scientist who performed the work. Only regulatory agencies can establish a legal and binding jurisdictional boundary. Such can be obtained by submitting a permit application and waiting several months for processing. For local government permitting (e.g., building permit) this report should suffice. This report is intended for sole use by the above-listed addressee who retained UES to provide specific guidance relating to jurisdictional wetlands. This work product is the property of UES and may not be conveyed to or relied upon by another party, other than the recipient's design professionals, without the written consent from UES.

This concludes our assessment of the above-referenced site. We look forward to being of assistance to you again in the future.

### **SIGNATURE OF ENVIRONMENTAL PROFESSIONAL**

I declare that I possess sufficient skill and experience to accurately identify and delineate wetlands. I have conducted and/or reviewed this assessment and support the data and conclusions contained therein.



**Scott Singletary**  
Ecological Consultant  
UES

October 23, 2025

**Date**



**Emily Harmon**  
Ecological Consultant  
UES

October 23, 2025

**Date**

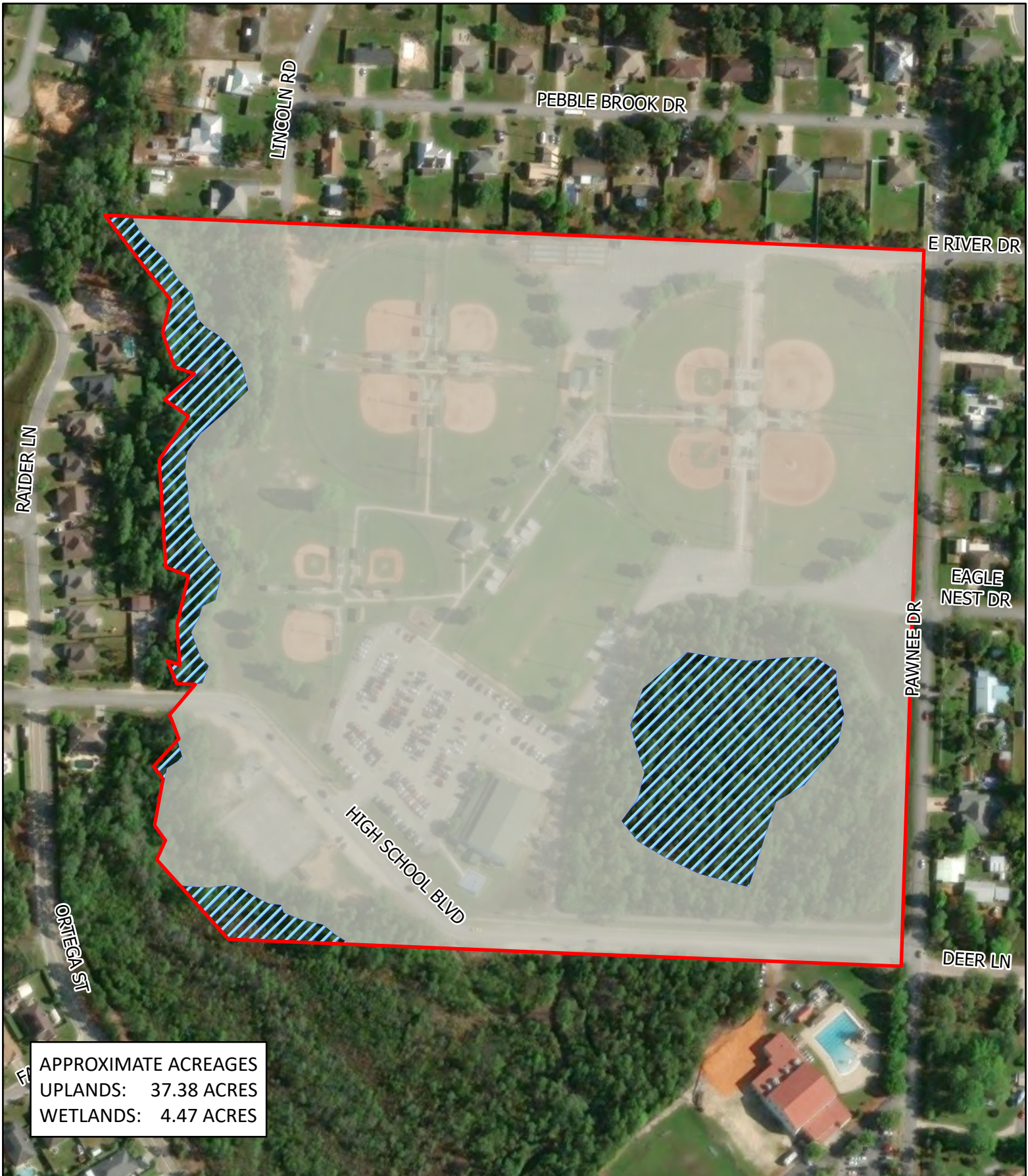
### **LIST OF ADDITIONAL INFORMATION**

- |                     |                                    |
|---------------------|------------------------------------|
| <b>Exhibit 1</b>    | Parcel A Wetland Delineation Map   |
| <b>Exhibit 2</b>    | Parcel B Wetland Delineation Map   |
| <b>Attachment A</b> | Wetland Permitting and Regulations |

# EXHIBIT 1



Ecological Services & Environmental Permitting



**EXHIBIT 1**  
**WETLAND DELINEATION MAP**  
**SANTA ROSA COUNTY**  
**NYSA NAVARRE SPORTS COMPLEX**  
**16-2S-26-0000-00102-0000**  
**NAVARRE YOUTH SPORTS ASSOC**

**LEGEND**

INSPECTION BOUNDARY

UPLANDS

WETLANDS

DITCH

1002 NYSA  
 STS

10/21/2025



0 115 230  
 Feet

THIS IS NOT A SURVEY

# EXHIBIT 2



Ecological Services & Environmental Permitting



APPROXIMATE ACREAGES  
 UPLANDS: 24.62 ACRES  
 WETLANDS: 5.61 ACRES  
 SURFACE WATER: 0.01 ACRES

**EXHIBIT 2**  
**WETLAND DELINEATION MAP**  
**SANTA ROSA COUNTY**  
**NYSA NAVARRE SOCCER PARK**  
**14-2S-26-0000-00147-0000**  
**NAVARRE YOUTH SPORTS ASSOC**

**LEGEND**

- INSPECTION BOUNDARY
- UPLANDS
- WETLANDS
- DITCH

1002 NYSA  
STS

10/21/2025



0 100 200  
Feet

THIS IS NOT A SURVEY

# **ATTACHMENT A**

# **WETLAND**

# **PERMITTING**

# **AND**

# **REGULATIONS**



Ecological Services & Environmental Permitting

## WETLAND PERMITTING AND REGULATIONS

If your development requires impacts to wetlands, wetland buffers (where applicable), and/or other waters, it may be necessary for you to acquire permits from federal, state, and/or local municipalities prior to breaking ground. For general information on wetland permitting, please visit <https://www.teamues.com/environmental/>. For specific information about permitting questions, timeframes, and costs, we recommend reaching out to us at [pensacolaecopermitting@teamues.com](mailto:pensacolaecopermitting@teamues.com) or 850-435-9367.

In terms of general permitting guidance as it relates to wetlands, typically called “Avoidance and Minimization”, we recommend the following:

- Use uplands first/impacts to wetlands cannot be approved if there are adequate upland areas.
- When wetland impacts are unavoidable, minimize wetland impacts as much as possible.
- Provide compensation for any remaining unavoidable impacts, called “Mitigation” to offset for wetland impacts.
- Timeframes and costs are directly proportional to the amount of wetland impact.

## FEDERAL JURISDICTION

The Federal Water Pollution Control Act of 1948 as amended in 1972 is commonly referred to as The Clean Water Act (CWA) and represents the fundamental protection of “Waters of the United States” (WOTUS) including wetlands and other waters. Regulatory authority under the CWA was granted by Congress to the Environmental Protection Agency (EPA) which sets pollution standards and governs regulatory programs. Practical administration of the permit program for authorizing discharges of “dredged material” into WOTUS is undertaken by the US Army Corps of Engineers (COE).

The procedures for determining the limits of the federal jurisdiction over wetlands and other waters were established in Technical Report Y-87-1, the Corps of Engineers Wetlands Delineation Manual (“87 Manual”). These procedures are further modified by federal judicial decisions, Regulatory Guidance Letters, and other communications that convey the current status of WOTUS. If CWA wetlands are present on the property, the delineation presented on the attached map was conducted in accordance with the current guidance for determining the extent of WOTUS.

On March 12, 2025, the Army Corps of Engineers and Environmental Protection Agency (EPA) issued a joint Memorandum or “Memo” regarding Waters of the United States (WOTUS): <https://www.epa.gov/system/files/documents/2025-03/2025cscguidance.pdf>. This Memo seeks to establish further clarification and guidance on WOTUS in regard to the Supreme Court’s 2023 decision in *Sackett v. Environmental Protection Agency*. Specifically, the preamble to the 2023 Rule (“Revised Definition of ‘Waters of the United States,’” 88 FR 3004 (January 18, 2023)) and the preamble to the conforming rule (“Revised Definition of ‘Waters of the United States’”. The Memo outlines new WOTUS revisions meant to align with the 2023 SCOTUS Sackett case

ruling. This new guidance specifically seeks to define continuous connection between wetlands and Traditional Navigable Waters (TNW) via culverts and other natural and man-made impediments. The agencies will use a forthcoming Federal Register notice and recommendations docket on “WOTUS Notice: The Final Response to SCOTUS” as well as other stakeholder engagement opportunities to identify areas of implementation challenges to be later addressed either through additional guidance or rulemaking.

In the event the property is a candidate for federal Non-WOTUS, **an Approved Jurisdictional Determination “AJD” conducted by UES**, can be submitted to the Army Corps of Engineers to “lock in” the determination and potentially **remove the federal govt** from jurisdictional and permitting authority. If you are interested in having an AJD conducted, please reach out to us for more information and pricing.

## STATE JURISDICTION - FLORIDA

In addition to WOTUS, the State of Florida regulates wetlands and other surface waters under their own authority. State wetland regulations are implemented in accordance with the regulatory authority established in Section 373.421 Florida Statutes. Practical administration of programs to authorize impacts to wetlands and surface waters has been delegated to the Florida Department of Environmental Protection (FDEP) and regional Water Management Districts (WMDs).

The extent of the state’s authority or jurisdiction is tied to the “landward extent of wetlands and surface waters.” Technical criteria to determine that extent is outlined in Chapter 62-340 F.A.C. and an FDEP guide titled The Florida Wetlands Delineation Manual which details delineation procedures. Application of those procedures effectively delineates the limits of state jurisdictional features. There are differences between state and federal jurisdictions. Thus, a property can contain wetlands with CWA jurisdiction, State jurisdiction, both or neither. If state wetlands are present on the property, the delineation presented on the attached map was conducted in accordance with Chapter 62-340 F.A.C.

## LOCAL JURISDICTION

Protection of environmental resources is well established in statutes and regulations at the federal and state levels. However, such also receives attention in local land use decisions. Land development rights are granted and regulated at the local (county or municipal) as governed by Land Development Codes (LDC). Each local jurisdiction has a unique LDC that governs land use and construction. Many LDCs include natural resource protections including those related to wetlands. Often, federal and state protections are augmented by the LDC which limits land uses adjacent to CWA or state wetlands. These usually present as setbacks or buffers typically on the order of 25 to 30-feet. If wetlands are present on the property and the local LDC has secondary wetland protections, those will be projected on the attached map as a “buffer” of the appropriate dimension. Acreage calculations of wetlands and uplands are included on the map. Keep in mind that wetland buffers are a subset of “uplands.” Walton County maintains a secondary wetland protection zone, or “wetland buffer”, of 25 feet landward of the upland edge of the primary wetland protection zone (4.01.02.B).